

TENDER DOCUMENT

14TH PRAVASI BHARATIYA DIVAS CONVENTION – 7-9 JANUARY 2017

Bangalore International Exhibition Centre (BIEC), Bengaluru

Name of Work:

Conceptualizing, designing, erection, execution and maintenance of State Pavilion and Handicraft & Handloom Pavilion during the Pravasi Bharatiya Divas Convention Period (7th to 9th January 2017) including other allied components as mentioned in the BOQ on Turn-key Basis.

Issued to: _____

Amount of Contract: **Rupees Twenty Three lakhs only (Rs.23, 00,000/-)**

Amount of Earnest Money Deposit: **Rupees Twenty Five Thousand only (Rs.25, 000/-)**

Cost of Tender Form: **Rupees One Thousand only (Rs.1,000/-)**

Received Rupees _____ vide receipt No. _____ dated _____



Chhattisgarh State Industrial Development Corporation Limited

(A Government of Chhattisgarh Undertaking)

(AN ISO 9001:2008 CERTIFIED COMPANY)

1st Floor Udyog Bhawan, Ring Road No.1 Telibandha, Raipur (C.G.) Pin code- 492006

Website: www.csidc.in, Email: csidc.cg@nic.in, csidc_raipur@yahoo.com

Phone: 0771-6002071-73, Fax: 0771-2583794

DISCLAIMER

The information contained in this Request for Proposal document (“RFP”) or subsequently provided to Bidders, whether verbally or in documentary or any other form by or on behalf of the Authority or any of its employees or advisers, is provided to Bidders on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement or an offer by the Authority to the prospective Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Bids pursuant to this RFP. This RFP includes statements, which reflect various assumptions and assessments arrived at by the Authority in relation to the Work. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This RFP may not be appropriate for all persons, and it is not possible for the Authority, its employees or advisers to consider the objectives, technical expertise and particular needs of each party who reads or uses this RFP. The assumptions, assessments, statements and information contained in this RFP, may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments and information contained in this RFP and obtain independent advice from appropriate sources.

The Authority, its employees and advisers make no representation or warranty and shall have no liability to any person including any Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the RFP and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this Selection Process.

The Authority also accepts no liability of any nature whether resulting from negligence or otherwise however caused arising from reliance of any Bidder upon the statements contained in this RFP. The Authority may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumption contained in this RFP. The issue of this RFP does not imply that the Authority is bound to select a Bidder or to appoint the Selected Bidder, as the case may be, for the Work and the Authority reserves the right to reject all or any of the Bids without assigning any reasons whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by the Authority or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the Authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by an Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Selection Process.

1.0. PREAMBLE

- 1.1. The Government of Chhattisgarh is participation in the upcoming 14th **Pravasi Bharatiya Divas 7-9 January 2017 at Bangalore International Exhibition Centre (BIEC), Bengaluru.** Pravasi Bharatiya Divas (PBD) is celebrated on 9 January every year to mark the contribution of Overseas Indian community in the development of India. January 9 was chosen as the day to celebrate this occasion since it was on this day in 1915 that Mahatma Gandhi, the greatest Pravasi, returned to India from South Africa, led India's freedom struggle and changed the lives of Indians forever.
- 1.2. PBD is an initiative of **Government of India** which is being held every year **since 2003.** These conventions provide a platform to the overseas Indian community to engage with the government and people of the land of their ancestors for mutually beneficial activities. These conventions are also very useful in networking among the overseas Indian community residing in various parts of the world and enable them to share their experiences in various fields.
- 1.3. The Indian Diaspora today constitutes an important, and in some respects a unique force in world culture. Today, an estimated 25 million people of Indian origin live and work outside India contributing to Indian growth and development through various components. India is seen as a rising power and valued for its rapid development. There are several fields in which government can engage with the Diaspora who are renowned software gurus, tech wizards, businesspersons and entrepreneurs. Pravasi Bharatiya Divas is a platform to connect with the youth, the new generation of Pravasis growing up all over the world, confident, aspirational and transcending the old boundaries of caste and class. The government is keen to enable young Diaspora to know more about their roots and the place from where their fathers or forefathers originated. They can discover many features of India, its tradition, rich art and culture and also many facets of contemporary India.
- 1.4. The Government of India has put in place many schemes and programmes to connect with the Diaspora. The delegates of the Youth PBD will have the opportunity to interact with young Indian students pursuing programmes in Bengaluru, and network with them. They will visit the Exhibition at the PBD conventions which showcases the government achievements in various sector, flagship programmes, state governments' initiative and policies; Indian corporate sectors and craft and cultural bazaar.
- 1.5. The 3 day exhibition with its high profile show should feature the development scenario of the State and is an ideal platform for showcasing opportunities of State, Investment potential, Business opportunities and Tourism potential (Bare Space). It also provides most opportune platform to project the strength and potential of various departments of the State Government and PSU's working within the State.

- 1.6. **PRAVASI BHARATIYA DIVAS CONVENTION – 2017** is an annual event in which various state governments, large companies including Public Sector Corporations participate. Other private companies also have sizeable presence in the event. The purpose of the fair is to promote various schemes and projects of the State Government. It is a platform where companies present in Chhattisgarh State gets a platform to showcase their product range, technology, expansion plans and its contribution to the society at large. It is a platform where these companies, government department and private players get an opportunity to connect with the general mass at large.
- 1.7. People from various industries, business houses, senior management of exhibiting companies would be present along with high number of general visitors in the event ground. Looking to this aspect, effort should be made so that exhibition area/pandal and other areas offers substantial opportunities to attract serious visitors, investors etc. and at the same time it should be interesting enough for general public i.e. the group which is interested in show-business and gimmicks or general purchasing.
- 1.8. Chhattisgarh though a new state, has several strengths and advantages over other states in terms of stable and forward looking political leadership, sufficient availability of power, abundant natural resources like minerals and forest including development made in the field of agriculture and allied fields, central location etc. Chhattisgarh is poised to be the state of 21st Century. Chhattisgarh state is an ideal destination not only for core industries and power generation but also for other diversified avenues such as Agro-industries, IT & Electronics Sector, Defence Sector, Manufacturing Units, Herbal products, Warehousing hub and Export.
- 1.9. **The Government of Chhattisgarh** has received an invitation from the **Ministry of External Affairs, Government of India**. The State Government has agreed to participate with a grand presentation in the event. **Honourable Chief Minister Dr. Raman Singh** is likely to be present in the event. The focus of Government of Chhattisgarh at **PRAVASI BHARATIYA DIVAS - 2017** shall be **“EASE OF DOING BUSINESS”**. The theme is to be developed and effectively in the pavilion. The State Government of Chhattisgarh has been allotted two different areas in Hall No. 1. (**State Pavilion, Booth no. 95, area - 19 mtr x 5 mtr = 95 sqmtrs and Handicraft and Handloom, Booth no. 82 area – 8 mtr x 5 mtr = 40 sqmtr**). One (State Pavilion) will be dedicated to the overall State Government’s display showcasing opportunities of State, Investment potential, Business opportunities and Tourism potential. And another pavilion (Handicraft and Handloom Pavilion) will showcase State’s Handicraft and Handloom.

2.0. SCOPE OF WORK FOR FABRICATING CHHATTISGARH STATE PAVILION & STATE HANDICRAFT AND HANDLOOM PAVILION :

- 2.1 State Pavilion (**Size 19 mtr x 5 mtr**) will be solely dedicated for showcasing opportunities of State, Investment potential, Business opportunities and Tourism potential. The State Handicraft and Handloom Pavilion (**Size 8 mtr x 5 mtr**) will be dedicated to sale and demo of State's handicraft and handloom by master craftsmen. The State Pavilion has been allotted RAW Space (As per enclosed layout) which is open from all four sides and State Handicraft & Handloom Pavilion has been allotted RAW Space (As per enclosed layout) which is open from three sides.
- 2.2 The entire floor of both State and Handicraft & handloom pavilion should have wooden raiser with needle punched carpet. And a ramp for disabled to enter the pavilion.
- 2.3 The theme area inside the state pavilion will have to be designed, erected and maintained by the tenderer. The proposed theme for the State Pavilion will be **“Ease of Doing Business”**. The entire conceptualization, design, erection, execution, interior decoration and maintenance work of the State Pavilion has to be part of the financial BID.
- 2.4 The front fascia of the state pavilion and handicraft & handloom will have to be designed and executed in a very attractive way. The State Pavilion and Handicraft and Handloom pavilion fascia should stand out amongst the other stalls fascia. The fascia should be designed in manner so that it gives a very clear message of the theme through its various decorative elements.
- 2.5 The Chhattisgarh government has been the front runner to adopt and implement the Make in India programme within the state. Various initiatives and efforts have been taken by various departments of the state in this regard; all these initiatives and efforts are to be displayed in a very professional and modern way. Maximum use of digital media should be adopted while designing the entire exhibition area.
- 2.6 The tenderer will have to ensure that the both the pavilion should be properly lit up. And there is proper lighting in the both the pavilion. Entire lights and fittings as mentioned in the BOQ will be part of the scope of work.
- 2.7 Both the pavilion should be complete in all respect latest by **5th January, 2017 at 1700 hrs.**

- 2.8 The tenderer will have to create a small dry pantry cum store room within the State Pavilion area as per the given layout. The entire construction and maintenance of dry pantry cum store room, including consumables has to be in the scope of the tenderer. There should be a pantry functional from **7th January to 9th January 2017** at event site (i.e. Bangalore International Exhibition Centre (BIEC), Bengaluru) Hall No. 1 Booth No 95. The pantry will only be for the VIP's, Government Officials, Press and other guest visiting the State Pavilion and State Handicraft and handloom pavilion. The rate should be quoted as per the items and quantities mentioned in the BOQ.
- 2.9 The tenderer will have to ensure that there are facilities of P.A. System in both the stalls for supporting the audio displayed on LED Video wall and LED TV in the stalls. The sound should be clearly audible inside both the pavilions. There should be an arrangement for playing ambience instrumental music, which should be clearly audible to the public present at the pavilion and surrounding. The sound should be such that it should not be disturbing the people inside the exhibition area.
- 2.10 The tenderer should decorate all the entrance of both the pavilion and other places as instructed by CSIDC with natural flowers on the day of the inauguration and also on the day of closing. Providing flower bouquets, table bouquets, flower vase and garland etc. are part of the scope of tenderers work. The flower requirements are mentioned in the BOQ.
- 2.11 The agency will be required to conceptualize the design, layout and erect Chhattisgarh State Pavilion and Handicraft & Handloom Pavilion in fire resistant material as per approved design according to international standards and norms fixed by the organizers on turnkey basis.
- 2.12 The scope of work is valid for a period of two years. It can be extended by a period of one more year at the same quoted cost, provided its services are found satisfactory by the Management.
- 2.13 The material should be light weight, easy to carry and adjustable according to the space available. The structure should be 3D or any other type and should give a real feel of the place or things replicated.
- 2.14 The design and decoration at the Handicraft pavilion should be planned in such a way that it showcases the best of State's Handicraft and cultural heritage of the state. Traditional ethnic decorative items from Chhattisgarh may also be used. The entire area hired for stall fabrication should be easily accessible and visible. There should be ample space for putting

- up exhibitor's counters and exhibitors to sit (co-exhibitors as per stand size). Provision should be there for handicraft artists (4-5 persons) to give live demo performance at the State's Handicraft and handloom pavilion.
- 2.15 The construction of the pavilion would be done on event basis.
 - 2.16 The company will be responsible to supervise the execution of work at site and manage the stall during the event.
 - 2.17 Display of hi-resolution images in the inner walls of the pavilion approved by Chhattisgarh State Industrial Development Corporation Ltd. Arrange for sourcing of appropriate pictures, photographs and videos. No extra payment for the purpose will be considered.
 - 2.18 The images have to be collected by the agency and exhibited properly as per directions of event/ officer in charge.
 - 2.19 Putting up plasma screens of 42" with DVD players and sound system in the State Handicraft and Handloom Pavilion. And also putting up a huge P4 LED video wall screen of size 5' x 8' with DVD players and sound system in the State Pavilion. Agency may have to collect the inputs/ media to be displayed on these screens from department relay it as per direction of Departmental for the event/ officer in charge.
 - 2.20 Platform with mat/ carpet for the stall area.
 - 2.21 Proper reception with sufficient furniture and other items as per requirement viz. Lounge sofa (single & double seated), centre table, chairs, tables, coffee table/eating space, half partitions, store, coat hanger, brochure rack, table bouquets/ flower bouquets, name plates/ boards, placates, potted plants, dust bins, drinking water dispensers etc. shall have to be arranged by the agency.
 - 2.22 Stall fabrication cost, material transportation charges, customs clearances, material storage/ damage/ dumping charges, material disposal (including scraping) charges, insurances, visa processing fees of their agency staff and workmen, Custom duties, Security charges for stall and stores/ material, cleaning charges of stall, dismantling charges/ cost of stall etc. will have to be borne by the agency.
 - 2.23 Agency has to provide all kind of electrical fixtures like long arm spot lights, halogens, power plug sockets etc. as per requirement and proper illumination of the images and stall. In case electricity bill for the venue, the agency may pay and it claim it from the Corporation later on.

- 2.24 The Event Manager/Contractor shall clear the site and hand over the possession back to the concerned authority proper order, once the event is over latest by date stipulated by Concerned Authorities.
- 2.25 Event contractor shall provide for snacks to the CSIDC management and guests, as and when required during the exhibition days. As part of the scope of work, minimum two English and Hindi speaking hostesses and a male coordinator would be provided at each pavilion.
- 2.26 Videography and photography of each event plus bouquet arrangements as and when required. Hard Copy of photographs in DVD along with videography DVD to be provided by the agency. The cost of same must be part of the financial bid.
- 2.27 Literature/related items of the Corporation have to be carried and transferred by the agency and adequately stocked at the venue of the event. Stock account of the same has to be submitted after each event.
- 2.28 The agency should be ready to make pavilions at short notice during emergencies.
- 2.29 The agency may also have to give a small advertisement in the newspaper in the respective cities to draw crowds to our pavilion. Branding of Chhattisgarh Government near the venue may be required to be done by the agency. The agency may pay and it can claim it from the Corporation later on.
- 2.30 All costs which are to paid by the Corporation in actuals should not be considered in the financial bid.
- 2.31 The agency will be entitled to only get agency fees on the actual cost borne by the agency on behalf of the corporation.

3.0. CRITERIA FOR SELECTION OF THE AGENCY :

- 3.1. The agency should be a registered event management business entity (Proprietorship firm /Partnership firm /LLP/ Pvt. Ltd. Company/ Public Ltd Company) for not less than **5 years**.
- 3.2. Copy of valid Service Tax Registration/TIN Document, Gumasta License and PAN Card in the name of the applicant company/firm must be submitted.
- 3.3. The agency must submit the copies of **Service Tax Challan of last financial year** (2015-16)
- 3.4. The agency should have an average turnover of not less than **Rs. 2.50 Crore** during **last three years**. CA certificate in this regard has to be compulsorily submitted.
- 3.5. The agency must submit a copy of Income Tax Return along with Income computation Sheet for last **3 years (F.Y. 2013-14, 14-15, 15-16. Provisional balance sheet will be acceptable)**. Copy of audited/C.A. certified balance sheet and Profit & Loss Account must also be attached.
- 3.6. The agency must have a single work order for stall conceptualizing, designing, erection, execution and maintenance of not less than **Rs.25 lakhs** in the **last five years**. Copies of the work order/etc. to be attached compulsorily.
- 3.7. The agency should have minimum **5 years** of experience of stall conceptualizing, designing, erection, execution and maintenance of Government stalls. Proof of the same has to be given. No consortium or tie-ups will be considered.
- 3.8. Agency should necessarily have experience in constructing pavilions with government departments in the last 3 years. Proof of handling such assignments as mentioned in scope of work, should necessarily be submitted.
- 3.9. They should have the logistical infrastructure to execute the works within in India, either directly or through associates. Proof of the same has to be furnished.
- 3.10. The agency should have **ISO** Certification for providing services in event management and exhibition.

4.0. BIDDING INFORMATION

Bidding Type	Open
Department Name/Authority Name	CHHATTISGARH STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD.
Address	1 ST . Floor, Udyog Bhavan, Ring Road 1, Telibandha, Raipur – 492 006 (INDIA)
Tender Notice No.	
Name of Project	Conceptualizing, designing, erection, execution and maintenance of State Pavilion and Handicraft & Handloom Pavilion during the Pravasi Bharatiya Divas Convention Period (7 th to 9 th January 2017) including other allied components as mentioned in the BOQ on Turn-key Basis.
Tender Currency Setting	INDIAN RUPEES (INR) ONLY
Amount Detail	
Bid Document Fee/Tender Fee	Rs.1000/- (Rupees One thousand only)
Bid Document Fee Payable to	CHHATTISGARH STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD. PAYABLE AT RAIPUR
EMD(INR)	Rs.25000/- (Rupees Twenty five thousand only)
EMD in favour of	CHHATTISGARH STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD. PAYABLE AT RAIPUR
Tender Dates & Pre bid meeting Date	27 th December 2016
Bid Document Downloading Start Date	23 rd December, 2016
Bid Document Downloading End Date	28 th December, 2016
Pre bid meeting	CHHATTISGARH STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD. , 1 ST . Floor, Udyog Bhavan, Ring Road 1, Telibandha, Raipur – 492 006 (INDIA)
Last Date & Time for Submission of Technical Financial Bids	29 th December 2016 Up to 1:00 PM
Date of Tender Opening	29 th December 2016 at 2:00 PM
Date of Financial Bid Opening	30 th December 2016 at 12:00 PM
Bid Validity Period	365 days from the opening of the price bid
Physical Submission of Technical Bid	Physical copy of technical bid along with other documents in one envelope. And Tender Fees and EMD in another envelope up to 1:00 PM on 29/12/2016 by RPAD/In Person in the office of Authority at CHHATTISGARH STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD. , 1 ST . Floor, Udyog Bhavan, Ring Road 1, Telibandha, Raipur – 492 006 (INDIA)
Financial/Price Bid Submission	Physical copy of Financial Bid in prescribed format up to 1:00 PM on 29/12/2016 by RPAD/In Person in the office of Authority at CHHATTISGARH STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD. , 1 ST . Floor, Udyog Bhavan, Ring Road 1, Telibandha, Raipur – 492 006 (INDIA)
Selection criteria	Technical Bid/Concept – 70% Weightage Financial Bid – 30% Weightage The work would be awarded to the single agency which scores the highest total marks.
Phone	Phone No. : 0771 – 6002071, Fax No. : 0771 – 2583794
Email	csidc.cg@nic.in , csidc_raipur@yahoo.com
Office Inviting Bids	CHHATTISGARH STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD. , 1 ST . Floor, Udyog Bhavan, Ring Road 1, Telibandha, Raipur – 492 006 (INDIA)
Bid Opening Authority	CHHATTISGARH STATE INDUSTRIAL DEVELOPMENT CORPORATION LTD. , 1 ST . Floor, Udyog Bhavan, Ring Road 1, Telibandha, Raipur – 492 006 (INDIA)

5.0. BIDDING PROCESS

5.1.1. TECHNICAL BID:

The agency has to submit its technical expertise, experience, proof for similar assignment handled in the past and other relevant details as a part of technical bid along with the **format– Part A** in sealed cover compulsorily. All documents should be in spiral binding only. Only the technically qualified agencies financial bids would be opened. And if required the technically qualified agencies would be called for a presentation before opening the financial bid before the selection committee.

This presentation would be considered as part of the technical bid.

Evaluation of Presentation: The presentation copy is required on the day of the presentation and also needs be included in the technical bid.

The presentation will look into the following items:

- (i) Proposed design of **Size 95 Sq. Mt. & 40 Sq. Mt** Stall space for Government of Chhattisgarh and State Handicraft & Handloom.
- (ii) Past pavilions created for clients.
- (iii) Awards won if any for pavilions/stall

5.1.2. FINANCIAL BID:

The agency has to submit the financial bid strictly in sealed envelope only in prescribed formats.

5.2. SELECTION CRITERIA:

Technical bid/Concept presentation - 70% weightage
Financial bid - 30% weightage.

The work would be awarded to the single agency which scores the highest total marks.

5.3. TENDER FEE:

The tender fee of **Rs. 1,000/- (Rupees One thousand only)** has to be deposited along with the technical bid by way of DD in favour of **“CHHATTISGARH STATE INDUSTRIAL CORPORATION LTD.”** (Payable at Raipur)

5.4. EMD:

The bidders have to submit EMD of **Rs.25,000/- (Rupees twenty five thousand only)** along with the technical bid by way of Demand Draft in favour of **“CHHATTISGARH STATE INDUSTRIAL CORPORATION LTD.”** payable at Raipur

5.5. PROCEDURE TO BE FOLLOWED:

- Tender Fees, EMD, Technical bid & Financial Bid has to be submitted in three separate sealed envelopes super scribed the content within.
- Both the sealed envelopes would be kept in a single sealed envelope which shall super scribed: **“Conceptualizing, designing, erection, execution and maintenance of State Pavilion and Handicraft & Handloom Pavilion during the Pravasi Bharatiya Divas Convention Period (7th to 9th January 2017) including other allied components as mentioned in the BOQ on Turn-key Basis.”**
- The technically qualified agencies only will be called for the presentation if required before the Committee.

5.6. SPECIAL CLAUSE:

The Corporation reserves the right to accept or reject the tender without assigning any reasons.

5.7. INFORMATION TERMS & CONDITIONS:

- I. The above scope of work is for a period of two years only. Management reserves the right to extend the contract for further one year, subject to satisfactory deliverables by the agency. The extension would be at the same yearly price quoted in this tender.
- II. Selected agency will have to sign an agreement with Chhattisgarh State Industrial Development Corporation Limited. On appointment, the successful agency will meet with the Corporation to discuss commencement of the contract and agree objectives and reporting arrangements. We will discuss and agree how the services we expect will be measured and evaluate.
- III. Tenders received after the due date and time will not be considered. Managing Director, Chhattisgarh State Industrial Development Corporation Limited, Raipur reserves the right to accept or reject any tender or its part as per rules.
- IV. For any query or clarification the interested agencies may mail their queries at csidc.cg@nic.in or csidc_raipur@yahoo.com before submitting the tenders.
- V. Where ever specific terms and conditions have not been spelt out in tender document, General Finance and Accounts Rules of the state government shall apply.
- VI. The Bid as per details given above should be submitted to **IPPD CELL**, Chhattisgarh State Industrial Development Corporation Limited, 1st Floor, Udyog Bhavan, Ring Road No. 1, Telibandha, Raipur 492 006 on or **before 29/12/2016 up to 1:00 PM**
- VII. The bid should be spiral or hard bound only. Loose documents will not be accepted.
- VIII. The CSIDC reserves the right to place an order for the full or part quantities under any items of work under scope of work.
- IX. Telegraphic bids or bids through fax shall be treated defective, invalid and rejected.
- X. Only detailed complete bids in the form indicated in relevant clause above received prior to the closing time and date of the bids shall be taken as valid.
- XI. Any bid received by the Corporation after the deadline of submission of bids will be returned unopened to the bidder.
- XII. The bid prepared by the bidder shall comprise the following documents:
 - a) Tender Fee and EMD (Physical no photo copy would be accepted)
 - b) Technical Bid (Physical submission of technical document- duly filled, signed and stamped).
 - c) All details & documents as asked in tender document and annexures
 - d) Financial-Bid (Prescribed format only).
- XIII. CSIDC reserves the right to accept or reject any/all applications, in part or in full.

6.0. TECHNICAL BID – PART A:

1	Name & Address of the firm, Tel	
2	Date of Establishment of Company (Enclose Evidence)	
3	Total Work Experience (In years)	
4	Office in Chhattisgarh, if any (Enclose Evidence)	
5	Is your firm a Proprietorship/ Partnership / LLP or registered under The Companies Act. Please give details & enclose certificate	
6	Is your firm an exclusive event management firm/company? (Please give details & enclose evidence)	
7	Branches (Enclose details with address & telephone no.)	
8	Details of Income Tax Registration : Enclose PAN Card Copy	
9	Service Tax Registration Details and enclose copy of latest service tax challan	
10	The agency should have a minimum 5 years' experience in stall designing and fabrication. Proof of the same has to be given.	
11	Agency should necessarily have experience in construction of state government departments pavilion in the last 3 years. Proof of handling such assignments as mentioned in scope of work, should be necessarily be submitted.	
12	The agency should have an average turnover of not less than 2.50 Crore during last three years. CA certificate in this regard has to be compulsorily submitted.	
13	The agency must have a single work order for stall conceptualizing, designing, erection, execution and maintenance of not less than Rs.25 lakhs in the last five years. Copies of the work order/etc. to be compulsorily submitted.	
14	The logistic infrastructure to execute the works within India, either directly or through associates. Proof of the same has to be submitted.	
15	The copy of ISO certificate for providing services in event management and exhibition should be compulsorily submitted.	

Signature & Seal of the Bidder

7.0. FINANCIAL BID :

7.1. FINANCIAL BID : CHHATTISGARH GOVERNMENT STATE PAVILION

ITEM	DESCRIPTION	QTY	UNITS	RATE	AMOUNT
					INR
Task 1.	Main Structure				
	Wooden Raised Platform	95	Sq. m		
	Needle punched carpet	95	Sq. m		
	Back wall 10m x 2.5m with wooden framework and 6mm ply mounted on it	25	Sq. m		
	Sidewall 5m x 2.5m with wooden framework and 6mm ply mounted on it	12.5	Sq. m		
	Pelmet on the walls	24	R. m.		
	Store cum dry pantry with 2 doors	1	No's		
	Fascia on 3 sides as per the layout	1	No's		
	Theme Area concept and construction complete	1	No's		
	Support pillars for the fascia	6	No's		
	Backlit boxes on the walls	12	No's		
Task 2.	Furniture				
	Reception Counter (Glass Top with 0.8mm laminate finish)	2	No's		
	Reception Chairs	4	No's		
	Brochure stand	2	No's		
	Round table with 4 chairs	2	Sets		
Task 3.	Electrical Fixtures & AV Equipment				
	Down lights in the pelmet	30	No's		
	Spotlights	20	No's		
	Metal halides	8	No's		
	Distribution Boxes	1	No's		
	Tube lights	60	No's		
	P4 - LED Video Wall with sound system and DVD player (8' x 5') for entire exhibition period including pre event days	40	Sq. ft.		
Task 4.	Graphics				
	Front lit flex prints	264	Sq. ft.		
	Backlit trans lit film prints – 14 No's - 5ft x 3ft	210	Sq. ft.		
	Digital print with mat lamination mounted on 5mm Sun board - 12 No's – 6 ft. x 4 ft.	288	Sq. ft.		
	Raised cut out of Chhattisgarh Map	2	No's		
	Raised cut out of Chief Minister & Prime Minister - 1 No each	2	No's		
	Raised cut out of Chhattisgarh Govt. logo with LED lights	1	No's		
Task 5.	Project management - Stand by service				
	Female Hostess	4	No's		
	Male Coordinator	1	No's		
	Transportation, Cleaning service, Maintenance, Dismantling,	Lump sum	Lump sum		
E & O.E.	TOTAL ELEMENT COST				
ADD	AGENCY CHARGES				
E & O.E.	TOTAL AMOUNT				
ADD	SERVICE TAX				
E & O.E.	GRAND TOTAL				
IN WORDS					

Signature & Seal of the Bidder

7.0 FINANCIAL BID :

7.2. FINANCIAL BID : STATE HANDICRAFT & HANDLOOM PAVILION

ITEM	DESCRIPTION	QTY	UNITS	RATE	AMOUNT
					INR
Task 1.	Main Structure				
	Wooden Raised Platform	40	Sq. m		
	Needle punched carpet	40	Sq. m		
	Back wall 5m x 2.5m with wooden framework and 6mm ply mounted on it	12.5	Sq. m		
	Sidewall 5m x 2.5m with wooden framework and 6mm ply mounted on it	12.5	Sq. m		
	Fascia on 3 sides as per the layout	1	No's		
	Support pillars for the fascia	4	No's		
	Store cum pantry with 2 doors	1	No's		
	Pelmet on the walls	12	R. m.		
	Shops for sale and Shabri	4	No's		
	Shelves across the shops	16	No's		
	Wooden Riser for Live Demo artisan	6	Sq. m.		
Task 2.	Furniture				
	Reception	2	No's		
	Reception Chairs	6	No's		
	Sale Counter with glass box	4	No's		
Task 3.	Electrical Fixtures & AV Equipment				
	Down lights in the pelmet	60	No's		
	Metal halides	6	No's		
	Distribution Boxes	1	No's		
	Wall mount - 50" LED TV with sound system and DVD player for entire exhibition period including the pre event days	1	No's		
Task 4.	Graphics				
	Front lit flex prints	144	Sq. ft.		
	Backlit trans lit film prints – 8 No's - 5ft x 3ft	120	Sq. ft.		
	Digital print with mat lamination mounted on 5mm Sun board – 4 No's – 6 ft. x 4 ft.	96	Sq. ft.		
	Logo cut out with LED lights behind	2	No's		
Task 5.	Project management - Stand by service				
	Female Hostess	2	No's		
	Male Coordinator	1	No's		
	Transportation, Cleaning service, Maintenance, Dismantling,	Lump sum	Lump sum		
E & O.E.	TOTAL ELEMENT COST				
ADD	AGENCY CHARGES				
E & O.E.	TOTAL AMOUNT				
ADD	SERVICE TAX				
E & O.E.	GRAND TOTAL				
IN WORDS					

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LAYOUT



प्रवासी भारतीय दिवस
PRAVASI BHARATIYA DIVAS
 7-9 January 2017 - बंगलुरु, कर्नाटक
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 प्रवासी भारतीय - संघर्षों के नए माध्यम
 Redefining Engagement with the Indian Diaspora



BANGALORE INTERNATIONAL
EXHIBITION CENTRE
HALL-1

